



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Bulgarian Academy of Sciences	BG SOFIA30	<p>Erasmus Institutional Coordinator: Prof. Evdokia Pasheva 1, 15 November Str., Sofia 1040 Email: eva@bio21.bas.bg</p> <p>Erasmus Coordinator and Contact person: Tomina Galibova Email: tominaglb@cu.bas.bg Phone: +359 2 979 5387</p> <p>Academic Contact: Dr. Kalina Ananieva Institute of Plant Physiology and Genetics Tel. +359 2 979 26 83/82 Email: kalivanova@yahoo.com</p>	<p>http://www.bas.bg/</p> <p>course catalogue: http://bas.bg/237-incoming-erasmus</p> <p>http://folklor.bas.bg/</p>
Universita degli studi di Napoli Federico II	I NAPOLI01	<p>Fernanda Nicotera International Office C.so Umberto I - ground floor 4080138 Napoli Tel. +39-081 2537 579/101/108 Fax +39 08 2537 110 Email: international@unina.it</p> <p>Dr. Carmen Arena Dipartimento di Biologia Tel. +390 816 791 73 Email: c.arena@unina.it</p>	www.unina.it

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
BG SOFIA30	I NAPOLI01	0511 0512	Biology Biochemistry	PhD	1x5 = 5	
I NAPOLI01	BG SOFIA30	0511 0512	Biology Biochemistry	PhD	1x5 = 5	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG SOFIA30	I NAPOLI01	0511 0512	Biology Biochemistry	14	
I NAPOLI01	BG SOFIA30	0511 0512	Biology Biochemistry	14	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
			Student Mobility for Studies	Staff Mobility for Teaching
BG SOFIA30	Bulgarian	English	B1 No certificate required	B2 No certificate required
I NAPOLI01	Italian	English	B1 (Italian)	B2 (English/Italian) No certificate required

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

BG SOFIA30: The Bulgarian Academy of Sciences is only entitled to teach PhD students (3rd level). Incoming students may attend courses at any of the 42 institutes of the Academy as long as they correspond to their field of study and there is a group to begin a course. Students with disabilities may only be admitted after consultation with the Erasmus office. Incoming mobile participants have to fill in an application form.

I NAPOLI01: Application procedure:

http://www.international.unina.it/contenuto.php?id_group=9&id_pag=21#before_arrival.

The University will send a formal acceptance letter to all participants.

I NAPOLI01

http://www.international.unina.it/contenuto.php?id_group=1&id_pag=2

<http://www.sinapsi.unina.it/home>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG SOFIA30	Year-round	Year-round
I NAPOLI01	30 June	15 December

2. The receiving institution will send its decision **within 5 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year shall be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

I NAPOLI01

2. The University of Naples Federico II does not send a formal acceptance letter except for all Erasmus students that need a visa, who will receive an acceptance letter to obtain it. Students whose candidatures are rejected will be informed within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the University of Napoli Federico II. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure:

http://www.unina.it/unina-international/student-mobility/erasmus#before_arrival

F. Information

1. Grading systems of the institutions

BG SOFIA30:

ECTS grade	Grade	Bulgarian – in words	English – in words
A	6.0	ОТЛИЧЕН	EXCELLENT Outstanding performance
B	5.0	МНОГО ДОБЪР	VERY GOOD Above the average standard but with some errors
C	4.0	ДОБЪР	GOOD Generally sound work with a number of notable errors
D	3.5	ЗАДОВОЛИТЕЛЕН	SATISFACTORY Fair but with significant shortcomings
E	3	ДОСТАТЪЧЕН	SUFFICIENT Performance meets the minimum criteria
F	2	СЛАБ (НЕДОСТАТЪЧЕН)	FAILED Substantial improvement necessary; requirement of further work

I NAPOLI01 (National Grading system):

Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively. Some exams can be evaluated by pass (superato o idoneo) or by sufficient (sufficiente), good (buono), excellent (eccellente o ottimo).

Credits (1 credit = 25 hours total work)

1 full academic year = 60 credits

1 semester = 30 credits

A percentage grading distribution will be provided to each Transcript of Records according to the single class degree and the average of the last three years.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	www.bas.bg , after clicking on the Erasmus logo, Incoming/Visa
I NAPOLI01	+39-081 2537 579/101/108 international@unina.it	http://www.international.unina.it/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

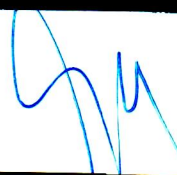
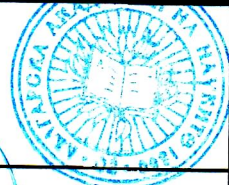

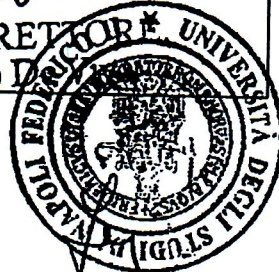
Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	www.bas.bg , after clicking on the Erasmus logo, Incoming/Application forms
I NAPOLI01	+39-081 2537 579/101/108 international@unina.it	http://www.international.unina.it/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	tominaglb@cu.bas.bg Tel: (359 2) 979 5387	www.bas.bg , after clicking on the Erasmus logo, Incoming/Application forms
I NAPOLI01	Erasmus Point Naples Corso Umberto I, 132 - Napoli Phone/fax +39081265622 Email: erasmuspoint@libero.it info@erasmuspoint.net	www.erasmuspoint.net

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
BG SOFIA30	acad. Stefan Vodenicharov, President	31.08. 2015	 
I NAPOLI01	Il Rettore Gaetano Manfredi	27.07. 2015	 IL PRORETTOR Arturo D. 

² Scanned signatures are accepted